



PARISH VITALITY  
SERIES

# The Joy of Parish Events!

June 14, 2023  
10:00 to 11:30 a.m.



# A Special Welcome!



## **St. Mark's Parish**

345 Glad Park Ave, Stouffville

Rev. Tadeusz Walczyk, Pastor  
Lisa Baker, Pastoral Administrator  
Connie Quadrini, Parishioner



## **Holy Family Parish**

91 Ribblesdale Dr., Whitby

Fr. László Nagy, Pastor  
Karina Doyle - Lay Pastoral Assistant  
Tess Bondoc - Office Administrator  
Sue Kanemy - Office Assistant  
Mary Kay Boase - Parishioner



Archdiocese  
of Toronto

# Opening Prayer



## Stewardship Prayer

Loving God,  
I come to you in thanksgiving,  
knowing that all I am  
and all that I have  
is a gift from you.  
In faith and love,  
help me to do your will.  
I am listening, Lord God.  
Speak your words into  
the depth of my soul,  
that I may hear you clearly.  
I offer to you this day  
all the facets of my life,  
whether it be at home,  
at work, or at school—  
to be patient, to be merciful,  
to be generous, to be holy.  
Give me the wisdom and insight  
to understand your will  
for me and the fervour to fulfill  
my good intentions.  
I offer my gifts of time,  
talent and possessions  
to you as a true act of faith,  
to reflect my love for you  
and my neighbour.  
Help me to reach out to others  
as you, my God,  
have reached out to me.  
Amen.

PRAYER USED WITH PERMISSION FROM THE STEWARDSHIP AND DEVELOPMENT OFFICE, ARCHDIOCESE OF CHICAGO

Learn more about the time and talent aspects  
of stewardship at [www.archtoronto.org/stewardship](http://www.archtoronto.org/stewardship)



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# A good steward

receives God's gifts gratefully,  
develops those gifts responsibly,  
shares those gifts lovingly in  
justice with others, and  
makes a return with interest to  
the Lord.



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# HOLY FAMILY PARISH

91 Ribblesdale Dr., Whitby, Ontario

Fr. László Nagy, Pastor  
Karina Doyle - Lay Pastoral Assistant  
Tess Bondoc - Office Administrator  
Sue Kanemy - Office Assistant  
Mary Kay Boase - Parishioner



# HOLY FAMILY PARISH

our vision:

encounter

follow

share

Jesus Christ

our mission:

love God

love other

make disciples

Presentation for Parish Vitality Webinar  
Archdiocese of Toronto

# The Joy of Parish Events

June 14, 2023

## Holding a Parish Ministry Fair



Holy Family Parish

Joy of an event will depend on organization, understanding, communication and engagement of people!

1. Build-up to event

2. Day of event

3. \* Follow-up



Holy Family Parish



# Objectives for the Parish Ministry Fair

- create a culture and irresistible environment of belonging
- start early
- coordinate a plan for all methods of communication
- \* highlight spirituality and being called to serve



# 1. Build-up before the Parish Ministry Fair

*“Do your planning and prepare your fields before building your house.” Proverbs 24: 27*

- parish vision retreat/mission workshops with ministry leaders
- sermon series: gifts; commission; spirituality of serving
- bulletin invitation to serve
- listing of areas to serve in parish (highlight “entry” roles)
- volunteer information on separate page on parish website
- ministries prepare their display boards and materials



Holy Family Parish

# Bulletin column

## SAVE THE DATE! - MINISTRY FAIR SEPT 25<sup>th</sup>!

Remember... "If you really want to impress God, it's not by what you say or how pious you are, you impress God by your **generosity** & your **service**." Fr. László



### FAMILIES

**FAMILY-CENTERED SERVING** ~ We encourage all Families to come together to serve. Parents, Grandparents - Invite your children & teens to serve alongside you! Be a Greeter Family, work together in the Gather Café, hand out bulletins after Mass together OR serve during the Mass as an Altar Server/Lector Team. Visit the Welcome Desk to discuss your options - Give your children a good example to follow!



### HOSPITALITY

**PARKING ATTENDANTS** ~ Be a friendly face and stand outside to direct traffic!  
**GREETERS** ~ An opportunity to greet parishioners with a friendly hello, hold open the door before Mass or work at the welcome desk.  
**USHERS** ~ A wonderful way to extend our welcome, coordinate seating for participation during the Mass and assist with the offertory collections.  
**GATHER CAFE KITCHEN ANGELS** ~ Are you available to serve in our Gather Café & offer a friendly smile? Participate in an engaging experience of fellowship after Mass.



### OPERATIONS

**AUDIO VISUAL TECHNOLOGY** ~ Do you have computer skills? Serve by using your talent operating videos and power points during our Liturgies, workshops & events.  
**OPERATIONS & MAINTENANCE** ~ There are various ways to serve by providing a helping hand with parish maintenance, sanitation team or setting up for various events!  
**GIFT STORE** ~ Use your gifts by helping to display & sell religious items in our boutique.  
**GARDENING TEAM** ~ Do you love gardening - why not use this passion to help make our parish gardens beautiful?



### KIDS & YOUTH

**HF Kids** ~ Do you love children? Are you a parent or do you have experience in a daycare or school setting? Help make the Word of God come alive on Sundays!  
**YOUTH MINISTRY** ~ Various opportunities to serve in our Youth & Teen Programs!

### VOLUNTEER OPPORTUNITIES FOR TEENS

**TEENS IN SERVICE** ~ Teens looking to serve the parish are asked to contact Stephanie at [youthministryhollyfamilywhitby@gmail.com](mailto:youthministryhollyfamilywhitby@gmail.com). She can help find the best way for you to use your gifts & talents to serve our community! Coming this fall - Children's Liturgy Helpers for **GRADE 7 & 8 STUDENTS** and Time Travellers Ministers for **HIGH SCHOOL STUDENTS**. Plan to get involved this Fall!



### LITURGICAL

**ALTAR SERVERS** ~ All children who have received First Communion are eligible. Visit [hollyfamilywhitby.ca/altar-server/](http://hollyfamilywhitby.ca/altar-server/) to complete the application.  
**LECTORS & EUCHARISTIC MINISTERS** ~ Help proclaim the Word of God or assist the priest with the distribution of the Eucharist. These positions hold a great honour, please contact the parish office at [holy.family@rogers.com](mailto:holy.family@rogers.com) to discuss.



### OUTREACH

**HOLY FAMILY OUTREACH** ~ Helps provide for the needs of this specific community. For information, please contact Mary Anne Belanger at [marvannabelange1963@gmail.com](mailto:marvannabelange1963@gmail.com)  
**SAINT VINCENT DE PAUL** ~ Help serve the needs of the less fortunate in our community. For more information, contact Mary Leslie at [leslieecm@hotmail.com](mailto:leslieecm@hotmail.com)  
**ST VINCENT PALOTTI'S KITCHEN** ~ Serve at the facility in Oshawa on the first Thursday of each month contact: Shirley 905-579-6878 or Mary Kay 905-668-8353



### FORMATION

**NEW ALPHA TEAM** ~ Help plan, coordinate and run regular Alpha sessions at the parish! Fill out the Alpha Team Inquiry form at: [forms.gle/wCTMoNHmq9EGYzL6](https://forms.gle/wCTMoNHmq9EGYzL6)  
**SACRAMENTAL PREP TEAMS** ~ Help prepare children or adults for: RCIA, Baptism, First Communion, Confirmation or Marriage - to join one of these teams, contact the office.  
**SMALL GROUP PLANNING TEAM** ~ Help administer and grow this important ministry! Contact [holyfamily.kim@gmail.com](mailto:holyfamily.kim@gmail.com) for more information.  
**FAMILY MINISTRY TEAM** ~ Join this NEW MINISTRY and use your passion for families and your faith to help build this new ministry. Contact Sue: [holyfamily.sue@gmail.com](mailto:holyfamily.sue@gmail.com)

These are just SOME of the available opportunities!

If you are interested in serving, please visit the Welcome Desk or complete the Volunteer Application form found here: [hollyfamilywhitby.ca/volunteer/](http://hollyfamilywhitby.ca/volunteer/)

# Holy Family Parish

love God  
love others  
make disciples



# Bulletin item

## **SERVE** *Ministry Opportunities*

We are all called to serve – many of our programs are starting up so this is great time to get involved! Here are just a few of the many ways to serve. Visit us at the Welcome Desk!



### **FAMILIES**

**FAMILY-CENTERED SERVING** ~ We encourage all Families to come together to serve. Parents, Grandparents - invite your children & teens to serve alongside you! Be a Greeter Family, work together in the Gather Café, hand out bulletins after Mass together OR serve during the Mass as an Altar Server/Lector Team. Visit the Welcome Desk to discuss your options – Give your children a good example to follow!



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# 1. Build-up before the Parish Ministry Fair

*“Do your planning and prepare your fields before building your house.”*

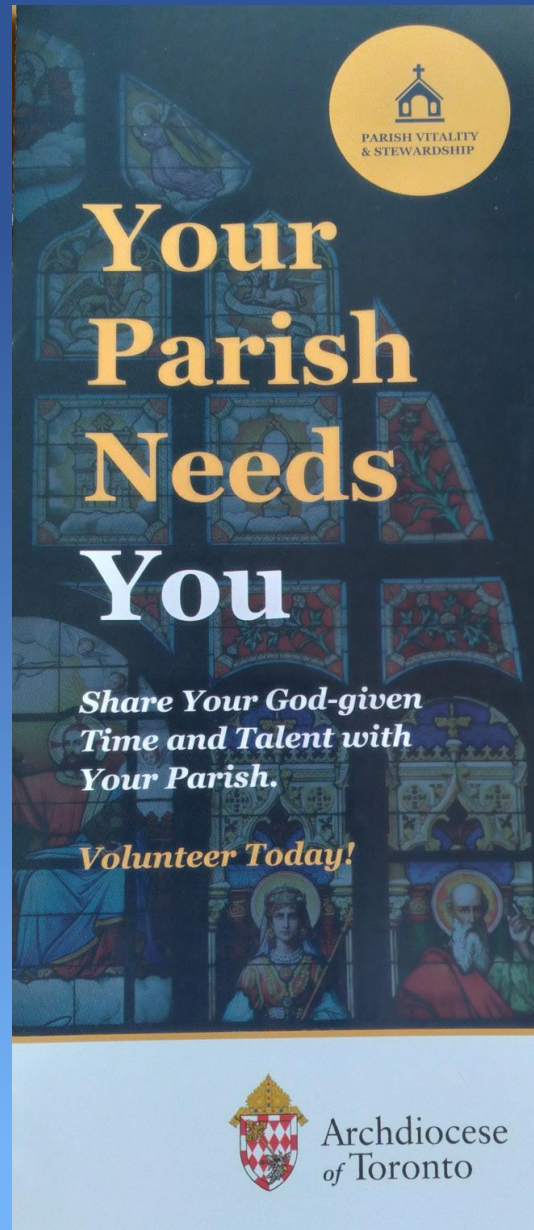
*Proverbs 24: 27*

- parish vision retreat/mission workshops with ministry leaders
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- ministries prepare their display boards and materials



Holy Family Parish

Archdiocese  
pamphlet



Holy Family Parish




Custom QR code  
to parish website


*If so, contact your parish office to learn more about the opportunities available.*

***Volunteer in a parish ministry today!***

**Looking to Volunteer at Holy Family?**  
Simply Scan the QR code for opportunities & to signup or visit:  
[holyfamilywhitby.ca/volunteer/](http://holyfamilywhitby.ca/volunteer/)



*If you would like to learn more about the spirituality of stewardship visit **[archtoronto.org/stewardship](http://archtoronto.org/stewardship)** or simply scan the QR code.*



Holy Family Parish



# Volunteer landing page on website

The screenshot shows the top navigation bar with links: HOME, I'M NEW..., GROWING IN FAITH, SUPPORT, KIDS/YOUTH/TEENS, BLOG & HOMILIES, and BULLETIN & RESOURCES. Below the navigation is a hero image of volunteers with the word "VOLUNTEER" overlaid. On the left side of the page are social media icons for Facebook, Instagram, Twitter, and YouTube. The main content area features a quote about volunteering, a paragraph about the church's service, and a list of ministry opportunities. On the right side, there is a "Parish Links & Resources" section with a list of links: Welcome To Holy Family, Mass Times, Office Hours & Directions, Get Connected – Join our Email List and Follow us on Social Media!, Prayer Resources & Requests, and Confession Resources.

HOME I'M NEW... GROWING IN FAITH SUPPORT KIDS/YOUTH/TEENS BLOG & HOMILIES BULLETIN & RESOURCES

**VOLUNTEER**

Each week people just like you give their time to serve others in our parish. Whether greeting guests, preparing food, working behind the scenes, helping young people learn about God, serving the poor, helping the sick, praying for others or anything else – every volunteer minister makes a huge difference in our church.

Jesus said “*The Son of Man came not to be served, but to serve.*” (Mk 10:45), and just as we are all called to be disciples – we are all called to service. We thank God for His gifts to us of time, talent and treasure, and encourage every member of our parish to use these gifts in praising God, and working in the service of our community of faith.

There are many different opportunities for serving in the church, whether in support of the liturgies, in service ministries or outreach. Our parish ministries are always welcoming new people and much of what goes on in our vibrant church would not be possible without their support. Some of the ministries are:

**Parish Links & Resources**

- Welcome To Holy Family
- Mass Times, Office Hours & Directions
- Get Connected – Join our Email List and Follow us on Social Media!
- Prayer Resources & Requests
- Confession Resources





# Webform on parish website

## Volunteer Application

Jesus said “The Son of Man came not to be served, but to serve.” (Mk 10:45), and just as we are all called to be disciples – we are all called to service.

We have a variety of opportunities to serve in many different areas of our parish and community, with commitments starting at 90 minutes per week or less. We would love to help you discern how God is calling you, and get you connected with the right ministry!

mk.boase@gmail.com [Switch account](#)



\* Indicates required question

Email \*

Your email

---



# Holy Family Parish

## 2. Day of Parish Ministry Fair

*“And let us consider how to stir up one another to love and good works, not neglecting to meet together...but encouraging one another.” Hebrews 10: 24 - 25*

- greeters and extra servers and treats in Gather Café
- tables set up around church hall – coordinated visually
- ministry members present at tables for all Masses
- include table for volunteer screening – volunteer applications
- invitation announcement at end of Mass
- celebratory and welcoming atmosphere – greeters, balloons and prizes
- Kids Corner activity table
- Ministry Fair “passport”



Holy Family Parish

# Youth Ministry display board

## Camps + Retreats

There are many different opportunities for Youth to Encounter Christ in Powerful ways throughout the year. From V-Rallies, Conferences, Retreats to Camps!



### Belong

**Totus Tuus CAMP**



**STEUBENVILLE TORONTO**

### LIFT JESUS HIGHER RALLY!

**EDGE / LIFETEEN**



**CAMP**

@youthministrywh\_ym

# 'HOLY' FAMILY Youth Ministry

Instagram: @youthministrywh\_ym



This is a fun place for teens to spend time with and meet other Catholic friends. It is where they can get answers to their unanswered questions about the Catholic faith and experience Jesus Christ in a meaningful and real way. This program is a great way to build leadership skills and feel more connected to the parish.

**Gr. 6-8**



Leading Teens Closer to Christ

This is a place where teens can come and ask questions about their faith that they just don't get to ask in high school religion class. Where they can meet other young Catholics and learn what plans God has for them in their life.

**Gr. 9-12**

## We Exist to...

To Love, walk with, and Empower the youth of Our Community to be **Joyful** and **Fearless** disciples of Jesus Christ!

## Volunteer

**HOW CAN I SERVE?**

SEE WHICH OPPORTUNITIES ARE AVAILABLE FOR YOU!

@holyfamilywhby.ca

FOR TEENS and ADULTS

**KIDS youth ministry & ice cream**

@holyfamilywhby.ca

Serve at our many Parish initiatives

Volunteer at our Parish Events all year Long!

Become a Core Member for our Youth Program

Holy Family Catholic Church  
91 Ribblesdale Drive, Whitby

Liturgy - Hospitality - Parish Council - Youth Ministry





# Usher ministry display board

**What is the purpose of this Ministry?**  
 Ushering is an opportunity to serve God by serving His people, and is a marvelous way to actively and faithfully participate in the functioning of Holy Family Church.


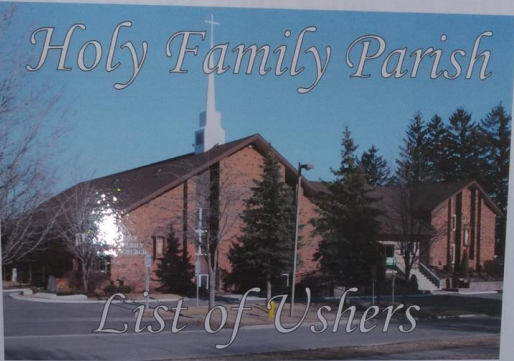




We see it that the services flow smoothly and orderly, thus heightening the mood to receive God's Word.

Ushering provides a wonderful way to begin to grow and to continue to serve in a very important role for the church.

*"The Son Of Man Came To Serve, Not To Be Served"*

**Holy Family Parish**


*List of Ushers*

Maurice Coe	Peter McGrady
Danny Corkery	Peter Meighoo
Jonathan Del Signore	Nick Mensink
Eric Ducharme	Mary Nicholls
Joe Gallelo	John Ongaro
Tony luele	Marie Richardson
Katy Johns	Art Tavoularis
Tom Klemensowicz	Nelson Tellis
Sean Laverty	Sefton Grell
David Leong Sing	Aaron Ducharme
	Kevin Macwan

*The Lead ushers noted above express their thanks and appreciation to all those volunteers who assist with collections, seating of parishioners, and many other tasks, to ensure all parishioners and visitors are made welcome.*

New Members are always welcome!



This badge could be yours!





## 2. Day of Parish Ministry Fair

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- Ministry Fair “passport”



Holy Family Parish

# Ministry Fair Passport – information pages

## **ProLife**

The purpose of our ProLife Ministry is to build a culture of respect for all life in our parish by educating and empowering parishioners with current, interesting and important facts about relevant life issues. Some of our topics of interest are prenatal development, euthanasia, abortion, respect for life, stem cell research, Canadian Law and Life Issues, Reproductive Technologies, Genetic practices. We meet every 3rd Wednesday after the 7:00 p.m. mass.

For more information please call: 905-665-6470



## **RCIA - Rite of Christian Initiation of Adults**

The RCIA is a process by which men and women become members of the Catholic Church. Because the process is ongoing, people begin whenever the Spirit moves them to inquire. The RCIA takes place within the context of the parish community, and after a suitable period of formation, culminates in the reception of the Sacraments of Initiation. The volunteers of this Ministry instruct, guide and support the candidates. Regular sessions are Tuesdays, 7:00 - 9:00 p.m.

For more information or to volunteer, please call: 905-665-6515



Holy Family Parish

# Ministry Fair Passport - cover

<p><b><u>Prize Draw Ballot</u></b></p> <p>Please fill in and tear off this ballot and place in the treasure box. Prizes will be drawn Sunday afternoon, and winners will be notified by phone.</p>	<p><b><i>Holy Family Catholic Parish</i></b></p> <p><b>Ministry Fair Passport</b></p> <p><i>Your ticket to destinations of charity and good works.</i></p> <p><i>Become a volunteer and join a Parish Ministry!</i></p>
Name _____	
Mass attended _____	
Phone Number _____	



### 3. Follow-up after Parish Ministry Fair

*“So now finish it as well, so that your readiness in desiring it may be matched by your completing it with what you now have.” 2 Corinthians 8 : 11*

- all sign-up sheets copied – ministry leader, office
- volunteer coordinator communication with ministry leaders
- ministry leaders encouraged to reach out
- volunteer screening team involved
- volunteer coordinator involved to find right placement
- \* need standard “on-boarding” process for volunteers
- \* consistent follow-up plan





Ministry Fair  
volunteer  
sign-up sheet

Holy Family Catholic Church Ministry Fair  
Sunday, May 26, 2019  
Volunteer Sign-up

Ministry Name: HF KIDS

Please be aware that for your protection and the protection of those members of our community we serve, and in accordance with directives from the Archdiocese of Toronto, all volunteers in Ministries must complete a volunteer application form and the volunteer screening process prior to volunteering. Thank you.

Please print clearly:

Name	Phone Number	Email



### 3. Follow-up after Parish Ministry Fair

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## Getting started:

- plan ahead, establish a team, organize
- thorough and regular communication with ministries
- invite parishioners with relational hospitality
- run a successful day!
- follow up!
- support to ministries and new members

Thank you!



Holy Family Parish

The background of the top half of the image is a photograph of a church sanctuary. It shows rows of wooden pews facing a central aisle that leads to an altar area. The altar is brightly lit and features a large cross. The ceiling has recessed lighting and a central chandelier. The walls are light-colored with some framed pictures.

# St. Mark Parish Ministry Fair Sharing Our Journey

*welcome*

**The Joy of Parish Events**  
Wednesday, June 14, 2023



# Acknowledging the St. Mark Parish Team

Pastor, Father Tad Walczyk

Deacons, Gordon Lee & Wayne McCulloch

Pastoral Administrator, Lisa Baker

Ministry Leads and Members

St. Mark Parishioners

New Ministry Members

# Why a Parish Ministry Fair?

*Sasha, St. Mark Parishioner*



Explore and Learn

# Explore and Learn

## [Parish Vitality & Stewardship](#)



OUR COMMUNITY

OFFICES & MINISTRIES

OUR FAITH

OUTREACH

CONTACT US



DONATE



## Parish Vitality & Stewardship

Click to learn more about:



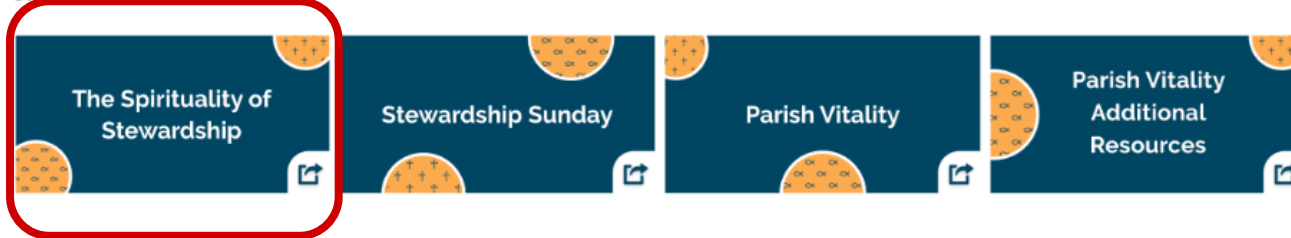


# Explore and Learn

## [Parish Vitality & Stewardship](#)

### Parish Vitality & Stewardship

Click to learn more about:



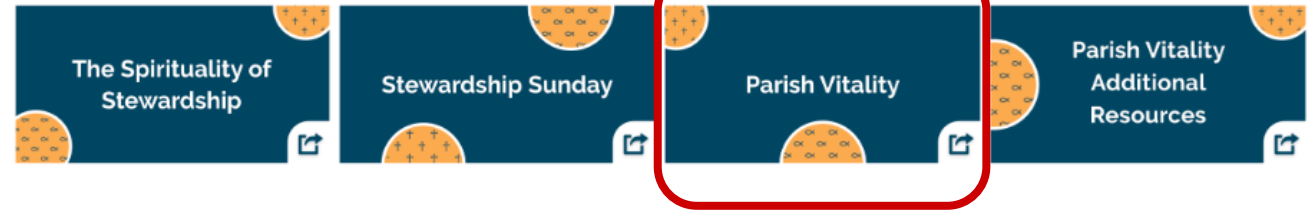
- ❑ **Cardinal Collins' Pastoral Letter on Stewardship**
  - ❑ Section One: The Meaning of Stewardship
  - ❑ Section Two: The Spirituality of Deep Stewardship
  - ❑ Section Three: Reasons to Become Involved in Stewardship
  - ❑ Section Four: The Way Forward
- ❑ **Reflections for Parish Bulletins**
- ❑ **Stewardship Prayer Cards (multilingual)**
- ❑ **Prayers of the Faithful**

# Explore and Learn

## [Parish Vitality & Stewardship](#)

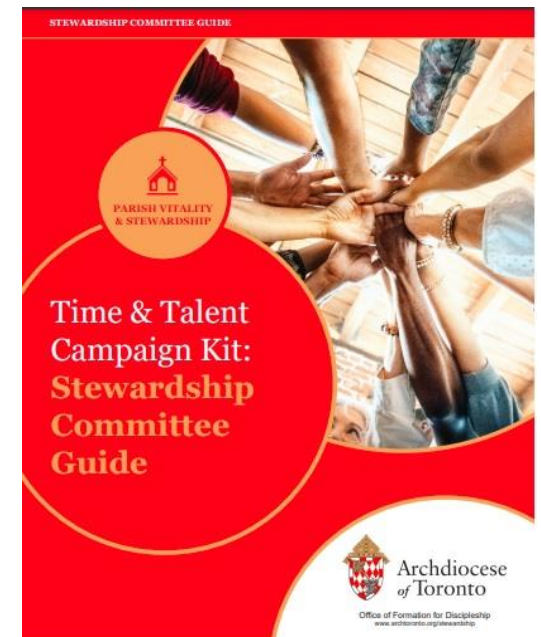
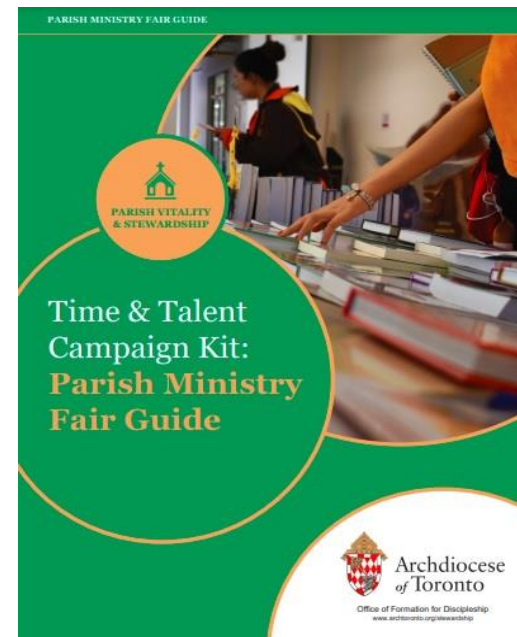
### Parish Vitality & Stewardship

Click to learn more about:



## ❑ Time & Talent Campaign Kit

- ❑ “Your Parish Needs You” Brochure and Poster
- ❑ Parish Ministry Fair Guide
- ❑ Stewardship Committee Guide

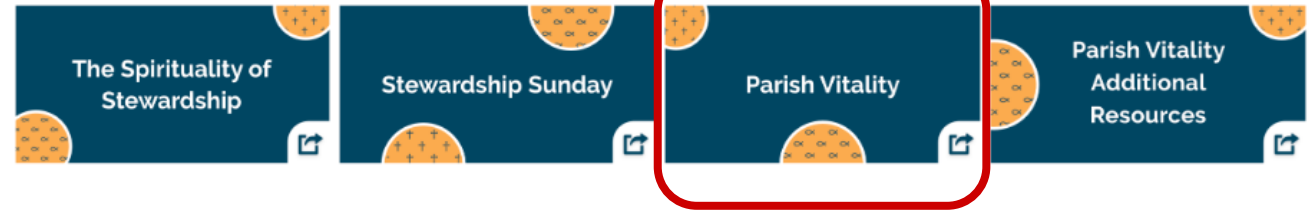


# Explore and Learn

## [Parish Vitality & Stewardship](#)

### Parish Vitality & Stewardship

Click to learn more about:



## ❑ Parish Vitality Webinar Series

(I)

- ❑ Stellar Communications that Get Your Parish Noticed
- ❑ The Art of the Ask



# Ministry Coordinator Meeting Agenda (January 11, 2023)

1. Welcome and Opening Prayer

1. Overview of St. Mark's Ministry Fair

1. Review of Ministry Description handouts

1. Q&A

1. Promotion, including 1-Page Flyer - Overview & Breakout Groups

1. Next Steps & Closing Prayer



# Purpose

## **St. Mark Parish Ministry Fair:**

To increase the engagement of parishioners in the life of the parish, inviting them *to share their time and gifts and talents* by becoming more involved in the different ways to serve others through our parish ministries.

# A Good Steward

*Parish Vitality Webinar Series  
2021*

*The Art of the Ask -  
Bishop Robert Kasun &  
Quentin Schesnuik*



## A good steward

receives God's gifts gratefully,  
develops those gifts responsibly,  
shares those gifts lovingly in  
justice with others, and  
makes a return with interest to  
the Lord.



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# Information Inspiration Invitation

*Parish Vitality Webinar Series 2021*

*Stellar Communications that Get Your Parish Noticed*

*- Mike DiCosola*

## Information

Due to the extra work involved in live streaming Mass, projecting the music and sanitizing the Church after all Masses, we need more people to volunteer.

## Inspiration

Serve with Joy! We have some amazing new opportunities to help during and after Mass. Do you know how to run a slideshow? Run a camera and video software? How about spray and wipe down a pew! Willing to Learn? We Need Your Gift!



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*- Mike DiCosola*

## **Volunteers Needed**

**Get Involved! Serving others makes you Smile!**

Interested in helping out with our weekday or weekend Masses? We are always in need of help with registration sign-ins, Sacristans, Ushers, Lectors and help running the PowerPoint for the song lyrics. Please contact Mary F. ...na at [ml...sh.net](mailto:ml...sh.net) for more information.



# Two Ways to Ask

*Parish Vitality Webinar Series 2021*

*The Art of the Ask -*

*Bishop Robert Kasun & Quentin Schesnuik*



**Two Ways To Ask**



Self-based

Vs.



Christ-based

 Archdiocese  
of Toronto

The graphic is enclosed in a black border. At the top left is a small red and white crest. At the bottom right is the Archdiocese of Toronto logo, which includes a red and white crest and the text 'Archdiocese of Toronto'. A red gradient bar is at the bottom of the graphic.

# Self-Based Ask

*Parish Vitality Webinar Series 2021*

*The Art of the Ask -*

*Bishop Robert Kasun & Quentin Schesnuik*


**One Way to Ask**  
"The self-based ask"

Fear of how you will look

Fear of rejection

"Hey...you! Can you help me out?"

"I'm sorry to ask you this but..."

 Archdiocese  
of Toronto

# The Christ-Based Ask

*Parish Vitality Webinar Series 2021*

*The Art of the Ask -*

*Bishop Robert Kasun & Quentin Schesnuik*

## **The Right Way to Ask**

“The Christ-based ask”



Sharing our time and talents is sharing a piece of ourselves



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# Overview of St. Mark Parish Ministry Fair

- ❖ February 18th and 19th (REVISED), after each mass
- ❖ Paired with coffee Saturday / Sunday; coffee and treats
- ❖ In the church basement; see Google draw document:  
[St. Mark Ministry Fair Floor Plan](#)
- ❖ One table per ministry; table cloth provided
- ❖ Visuals / objects / promotional material (e.g., Ministry member description, signage (provided), presentation (tri-fold) board, ministry-related items)
- ❖ Sign up sheet and Volunteer Application forms



# Ministry Descriptions

- ❖ Review and revise (if necessary); will be formatted using Archdiocese of Toronto template
- ❖ To be reviewed and approved by St. Mark's Parish pastoral team
- ❖ Final copy to be printed and provided to each ministry for sharing with parishioners at Ministry Fair

# Proposed Sharing & Promotion

January 21/22 and 28/29: Raising Awareness

- ❖ Announcements and Stewardship Reflections via bulletin / website
- ❖ [Stewardship brochures](#) with St. Mark Parish label

February 4/5: Ministries for Contemplation

- ❖ 1-page Ministry flyer with 'short and catchy' descriptions; sample below
- ❖ **Help us proclaim the Good News! Are you punctual? Do you enjoy speaking in front of a large audience? Do you reflect on readings before mass, or willing to give it a try? Join the lectors ministry!**



# St. Mark Parish Ministry Fair Ministries Short & Catchy Descriptions, 1-Page Flyer

## Serve with Joy at St. Mark's Parish!

Share your gifts and talents with our parish and extended community!

We have some amazing opportunities for you to consider!

Join us for our Ministry Fair on February 18/19, 2023 after mass.

Enjoy a coffee and treat and visit our various ministry tables to learn more!

Ministry	Description
Altar Servers	Have you made your First Communion and in Grades 4 to 12? Do you want to meet other kids and teens who share your faith? Do you want to learn more about the parts of the mass? Be a role model for other children and youth and show God how much you love Him! Be an altar server!
Audio Visual Team	If your interests are technical or creative (in areas such as audio, lighting, video, slide presentations), and you like the idea of contributing to our community from behind the scenes, then check out the AV ministry! No experience is required, and all training is provided. We are eager to meet volunteers of all ages, and if you are a high school student, your work on AV counts toward your volunteer hours. Join us!
Book-stall / Library	Do you have a passion for sharing the faith with others? Are you a compassionate individual with a welcoming heart? Do you enjoy conversing with others after mass? Join the Book-stall/Library ministry!
Children's Liturgy	Do you love Jesus and his teachings? Do you desire to help children understand the Word of God? Are you enthusiastic and patient? Is God calling YOU to become a shepherd, to lead our children to Jesus? Spread his love and watch it grow! The children's ministry is your calling!
Choir	"He who sings," said St. Augustine, "prays twice." Voices are a gift, so if you have the gift, share it! Join the choir and lead the singing of the people of God. Join our practices and rehearsals as practice makes perfect!
Columbian Squires	Are you a young man aged 10-18 looking to serve your parish, develop your leadership skills, and make friends that will last a lifetime? Be part of a youth group that helps people in need, and enjoy the company of fellow Squires in social, family, athletic, and spiritual activities. Join us and follow the youth Christ.
Eucharistic Ministers	Do you have a deep and reverential understanding of the sacredness of the Holy Sacrifice of the Mass and the Eucharistic encounter? Are you committed to the sacraments, prayer and gospel values? If so, we encourage you to become an Extraordinary Minister of Communion and assist the Priest and Deacons to distribute Holy Communion to the faithful!
Federation of North American Explorers (FNE)	Are you an explorer who seeks outdoor adventures? Do you love working with youth? Are you looking to enhance your leadership skills? Do you want to grow closer to God? Come join the FNE Ministry, which is a Catholic Faith-based youth movement program.

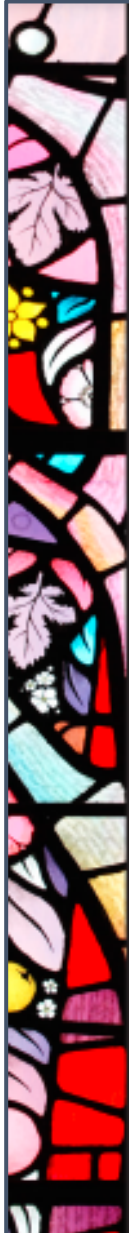


# Proposed Sharing & Promotion (continued)

February 11/12, 18/19: Ministries for Contemplation and Discernment through prayer

- ❖ Live Google slideshow (1-pager and Ministry Fair information) before mass
- ❖ Distribution of Stewardship prayer cards (multi-language) and prayer

Draw Prize Ticket: Visit 3 ministry tables and be entered to win a prize!



**Stewardship Prayer**

Loving God,  
I come to you in thanksgiving,  
knowing that all I am  
and all that I have  
is a gift from you.  
In faith and love,  
help me to do your will.  
I am listening, Lord God.  
Speak your words into  
the depth of my soul,  
that I may hear you clearly.  
I offer to you this day  
all the facets of my life,  
whether it be at home,  
at work, or at school—  
to be patient, to be merciful,  
to be generous, to be holy.  
Give me the wisdom and insight  
to understand your will for me  
and the fervour to fulfill  
my good intentions.  
I offer my gifts of time,  
talent and possessions  
to you as a true act of faith,  
to reflect my love for you  
and my neighbour.  
Help me to reach out to others  
as you, my God,  
have reached out to me.  
Amen.

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Learn more about the time and talent aspects  
of stewardship at [www.archtoronto.org/stewardship](http://www.archtoronto.org/stewardship)

# St. Mark Parish Ministry Fair Promotion Live Slideshow

(Played before masses, Feb 4/5 and 18/19 + Emailed to Parents of Elementary Feeder Schools)



# Ministry Fair Tables

## Tri-fold presentation boards

- ❖ Mission
- ❖ Information
- ❖ Pictures
- ❖ Ministry items (e.g., altar bells, prayer shawls, collection baskets)
- ❖ Testimonials
- ❖ Yearly events
- ❖ Meeting schedule(s)
- ❖ Other?

# Ministry Coordinator Meeting Agenda (February 13, 2023)

1. Welcome and Opening Prayer
  
1. Ministry Fair Day Logistics
  - a. Overview revisited
  - b. Ministry table assignments
  - c. Signage and handouts
  - d. Ministry Fair member schedule
  - e. Draw tickets
  - f. Coffee and baked goods
  
1. Q&A
  
1. Next Steps and Closing Prayer

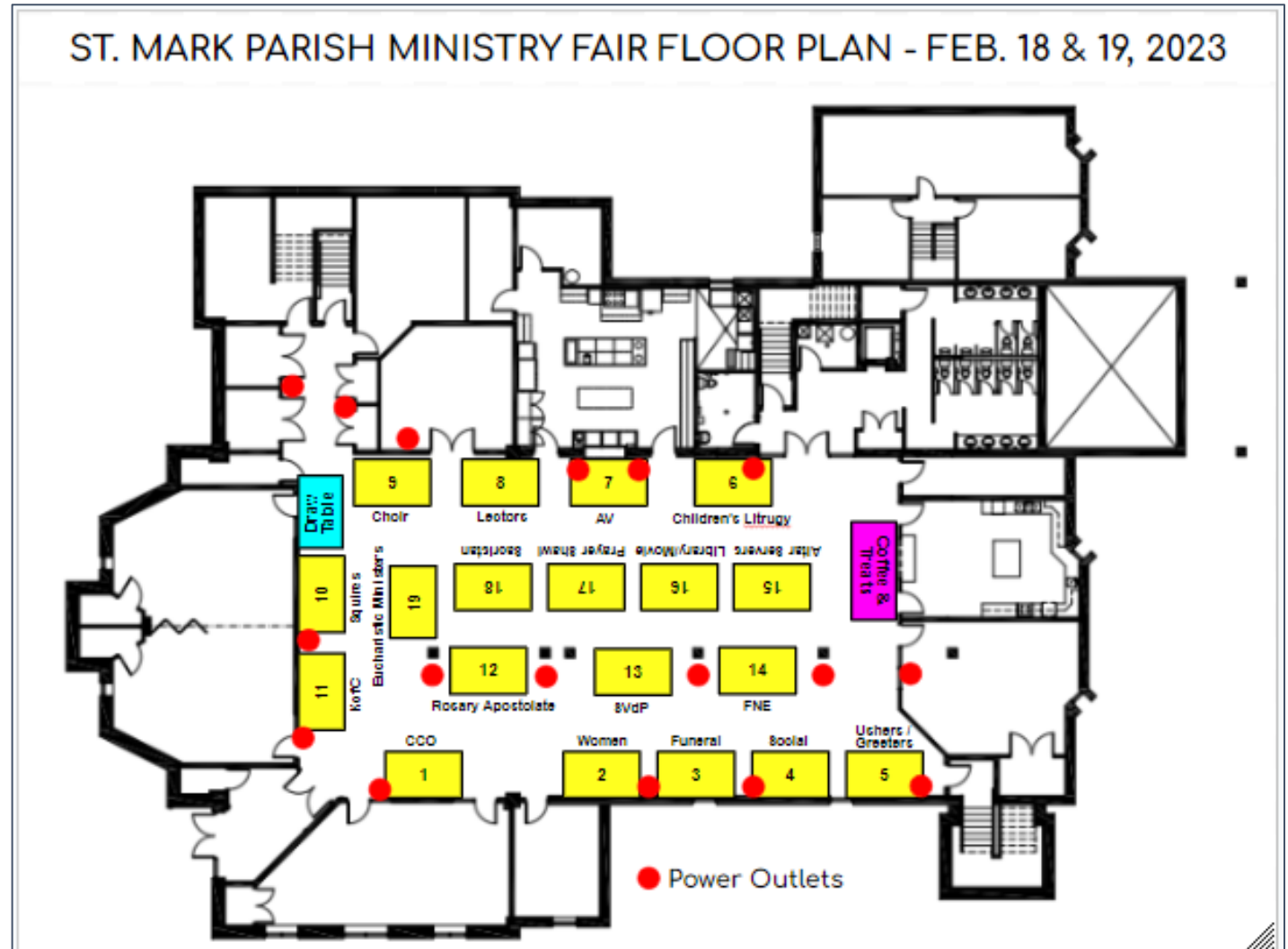




# Ministry Fair Day Logistics


# Ministry Table Assignments

- ❖ Google draw document:  
[St. Mark Ministry Fair Floor Plan](#)
- ❖ 19 tables
- ❖ Coffee and baked goods
- ❖ [Ministry Fair Table Assignments](#)



# Signage and Handouts

- ❖ Ministry sign (8.5" x 11") left on table for members to decide if/where to post
- ❖ Copies of Ministry Descriptions handouts (formatted using Archdiocese of Toronto template)
- ❖ Volunteer Application Forms - General and High Risk
- ❖ New members sign up sheet

 Archdiocese of Toronto

Volunteer Ministry Position Description - Extraordinary Minister of Communion

**Extraordinary Minister of Communion**

> Overview  
Extraordinary Ministers of Communion are acknowledged by the bishop at the request of the Pastor to assist the Celebrant and other Ordinary Ministers at Mass in distributing the Most Holy and Sacred Body and Blood of Christ. They are commissioned by the Pastor in his delegate. The commissioning should take place in the presence of the community during mass.

> Activities/Responsibilities

- During the Mass helps the Ordinary Ministers of Communion distribute the Eucharist.
- May assist the Celebrant in setting up before Mass and purifying the Chalice after Mass in the Sacristy as required.
- When distributing Holy Communion states that this is "The Body (Blood) of Christ."
- Exercise special care that those coming forward to receive Communion are indeed Catholic and that the recipient does consume the Host.
- For those wishing to receive only a blessing, this is done by laying the side of their hand on the recipient's head or folded hands while saying "May God bless you".
- Responds to special circumstances that may arise during the Liturgy.
- Performs special tasks with dignity and otherwise participates fully as an exemplary member of the assembly modeling good liturgical participation.
- Is faithful to the schedule and arrives in good time (10 minutes before Mass, minimum) for the Liturgy as arranged by the Ministry Coordinator.
- Is responsible for advising the Ministry Coordinator in the event of short notice cancellations.
- Is helpful in ensuring that all the parish community's celebrations are adequately served with this ministry, as called upon.
- Participates in rehearsals of ceremonial procedures in the parish community, as called upon.

The Activities/Responsibilities listed above may not completely reflect the ministry performed at this parish. Please refer to the "Other Specifics" box for duties that are specific to this parish.

Other specific:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Normative as of: 01/08/06 Page 1 of 3 G-EMC 2.0

**ALTAR SERVERS**

**PARISH MINISTRY FAIR - FEBRUARY 18/19, 2023**

**NEW MEMBERS – SIGN UP SHEET**

Ministry: \_\_\_\_\_

NAME	EMAIL ADDRESS	PHONE #

**Volunteer Contact Information:**

**PLEASE COMPLETE AND RETURN THIS FORM TO THE PARISH OFFICE.**

A representative from the parish screening committee or the ministry coordinator/leader will contact you regarding any training and scheduling arrangements.

Date of Application: \_\_\_\_\_  
 Parish Name: \_\_\_\_\_  
 Applicant's Legal Name: \_\_\_\_\_  
 Familiar Name (if applicable): \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  HOME  MOBILE  
 E-mail: \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_  
 Emergency Contact Phone #: \_\_\_\_\_  
 Relation to you: \_\_\_\_\_

Please indicate preferred dates/times that you are available:

Saturday Time: \_\_\_\_\_  Tuesday Time: \_\_\_\_\_  Friday: \_\_\_\_\_  
 Sunday Time: \_\_\_\_\_  Wednesday Time: \_\_\_\_\_  
 Monday Time: \_\_\_\_\_  Thursday Time: \_\_\_\_\_

I certify that the information provided on this Volunteer Application Form is true and complete. I understand that this information will remain confidential and is property of the Parish. As well, I understand that my name and phone number will be given to the appropriate Ministry Coordinator/Leader so that he/she may contact me. If selected for a ministry position, I agree to keep confidential any information that I may come across regarding the affairs of this parish, its clergy, other volunteers, and parishioners, unless otherwise directed by law or by authorities from the Archdiocese of Toronto.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VOLUNTEER APPLICATION FORM – ADULTS 18+ IN GENERAL RISK POSITIONS JULY 2019

# Signage and Handouts







# Draw Prize Ticket

- ❖ To be distributed as parishioners enter the hall
- ❖ Ministry table member is to use a colorful circle sticker under one of the table # to indicate that the parishioner has visited your table; circle stickers will be provided to each ministry
- ❖ All draw tickets from each mass will be entered into one draw bin
- ❖ Tickets will be drawn for prizes following the Ministry Fair.

	<b>St. Mark's Parish Ministry Fair Draw Ticket February 18/19, 2023</b>	
Name:		
Address:		
Phone:		
Email:		
<input type="checkbox"/> I would like to receive updates from the parish. (Help us keep our records up to date. Staying in touch with you is important to us!)		
<b>Visit 3 ministry tables and earn 3 circle stickers to enter your ticket to win one of many prizes!</b>		
Table #1:	Table #2:	Table #3:
		

# Coffee and Baked Goods

(Share your gifts and talents!)

- ❖ Thank you to all ministries who have signed up to bring baked goods for the Ministry Fair.
- ❖ Please deliver baked goods to the foyer on **Saturday, February 18th between 3:00-4:00pm.**
- ❖ We are looking for volunteers who are willing to prepare the coffee and/or baked goods for the Ministry Fair for each mass. Please let us know if you are willing to help.



# Ministry Fair



## St. Mark Parish Ministry Fair Table Pictures



Serve with JOY  
at St. Mark's Parish!

Ministry Fair Tables  
February 18/19, 2023

# Parish Ministry Fair Day Feedback

*Sasha, St. Mark Parishioner*



# Ministry Coordinator Meeting Agenda (March 6, 2023)

1. Welcome and Opening Prayer
2. Ministry Fair - Data Collected
  - Attendance
  - Ticket draw ballots
  - Clusters of ministry tables visited
  - New members
3. Ministry Coordinators Feedback:  
Breakout Rooms with Google doc
4. Next Steps
5. Closing Prayer and Thank You



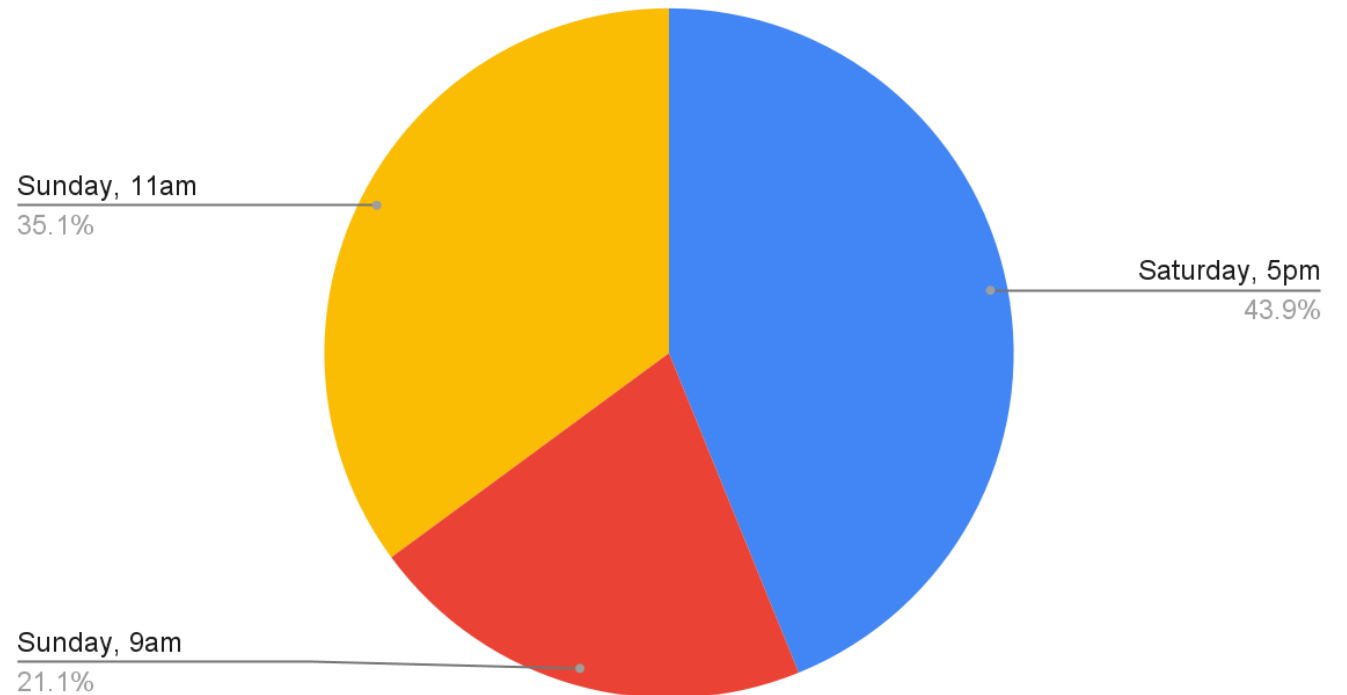
# Ministry Fair - Data Collected

## Attendance (approximations):

- Saturday, 5:00pm ~ 125
- Sunday, 9:00am ~ 60
- Sunday, 11:00am ~ 100

TOTAL: ~ 285

Ministry Fair Attendance (Approximations)





# Draw Prize Ticket

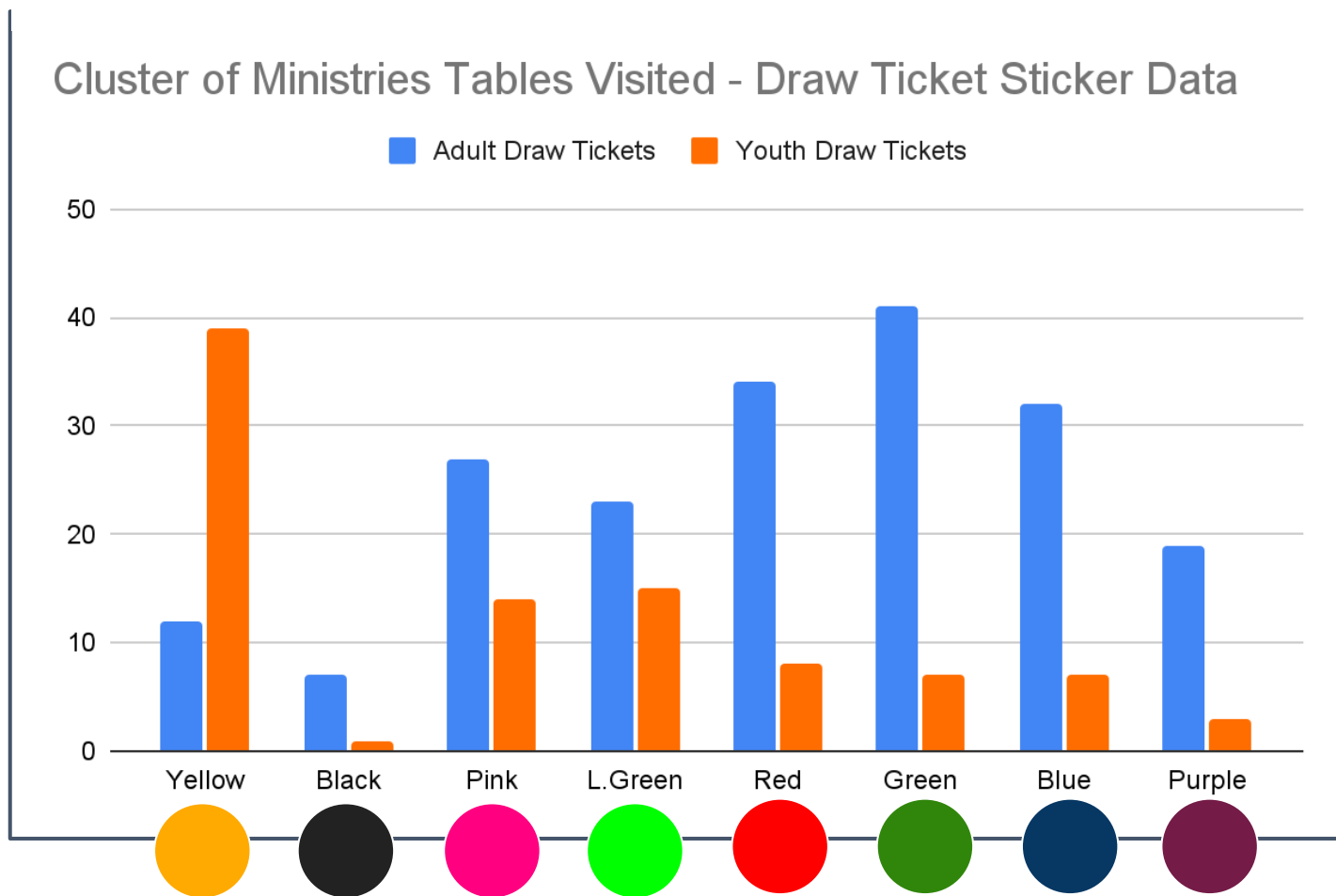
- ❖ To be distributed at draw ticket table
- ❖ Ministry table member is to use a colorful circle sticker under one of the table # to indicate that the parishioner has visited your table; circle stickers will be provided to each ministry
- ❖ All draw tickets from each mass will be entered into one draw bin
- ❖ Tickets will be drawn for prizes following the Ministry Fair.

	<b>St. Mark's Parish Ministry Fair Draw Ticket February 18/19, 2023</b>	
Name:		
Address:		
Phone:		
Email:		
<input type="checkbox"/> I would like to receive updates from the parish. (Help us keep our records up to date. Staying in touch with you is important to us!)		
<b>Visit 3 or more ministry tables. Earn 3 stickers to enter your ticket to win one of many prizes!</b>		
Table #1: 	Table #2: 	Table #3: 

# Ministry Fair - Data Collected



## Cluster of Ministry Tables Visited Draw Ticket Sticker Data



# Ministry Fair - Data Collected

## New Members

Count: 226



New Members	Count
Altar Servers	8
AV Team	11
CCO	28
Children's Liturgy	10
Choir	11
Columbian Squires	5
Eucharistic Ministers	7
Funeral Luncheon	6
Greeters / Ushers	13
Knight of Columbus	9
Lectors	13
Library / Book Stall	7
Movie Night	7
Prayer Shawl	7
Rosary Apostolate	7
Sacristan / Altar Society / Eucharistic Ministers of the Sick	8
Social Committee	32
St. Vincent de Paul	17
Women's Ministry	20

# Parish Ministry Fair: What Made the Difference

*Sasha, St. Mark Parishioner*





# Ministry Leads Feedback: Strengths

- Well advertised, week after week
- Handout to parishioners directly given before the end of mass, during announcements while in the pews was a great idea; effective way to communicate
- Good idea having coffee and treats to draw parishioners downstairs
- Ballots, even children coming to visit Ministry tables
- Ministry members were very good and attentive
- Taking photos of parishioners involved with ministries kept people coming over
- Layout of tables - good flow

# Ministry Leads Feedback: Strengths

- Very well planned and organized
- Flexibility to set up Ministry tables
- Laying out of pre-meetings; got coordinators pumped up; imagination opened up for what we could do at our table; lead up
- Slides from Parish Vitality series videos, stewardship prayer card; using it at own ministry meetings
- Having all ministries identified with their missions + set up in hall
- Father reading some of the ministry descriptions out loud + google slideshow with ministry descriptions at beginning of mass

# Ministry Leads Feedback: Areas for Improvement

- Large stop signs signage needed on parking lot doors (vs just the wall)
- Needed to have someone at the parking doors to encourage parishioners to come downstairs; perhaps Father or a Deacon
- Have more visible posters and signage in the foyer to advertise
- More orientation / information to members who will be at table
- Ensure handouts given right before end of mass during announcements [one mass missed]
- When to go in to set up as a ministry in the hall, and how to set up

# Ministry Leads Feedback: Areas for Improvement

- Place of draw tickets box, perhaps more central
- On the short and catchy document add an approximate number of volunteer hours per month so people get a sense of the commitment
- New members sign up...typing in email addresses vs handwritten - Google form?
- Name tags for parishioners
- Photo with each winner and prize; can be shared at a future fair
- Draw at the end of each mass to keep them there

# Next Steps

- ❖ Follow up with new Ministry members (e.g., email, phone call)



# Appreciation

## Note from Pastor with token of appreciation



St. Mark Stouffville Parish Ministry Fair Timeline, 2023

# St. Mark Parish Ministry Fair 2023 Timeline

Date	October 17, 2022	November 2022	December 19, 2022	January 3-9, 2023	January 11, 2023	January 30, 2023
Focus	Confirmation of St. Mark Parish Ministry Fair	Ministry Fair Coordinator research and learning	Finalize Parish Ministry Fair date	Communication of Ministry Fair dates, planning meeting, and feedback on framework	Ministry Coordinators Planning Meeting #1	Email reminder to Ministry Coordinators
Details	Parish Council discussion regarding Ministry Fair and decision to proceed, with tentative dates. Confirm Ministry Fair Coordinator	Exploration of Archdiocese of Toronto <a href="#">Parish Vitality &amp; Stewardship</a> resources	Ministry Coordinators contact information received; Review of Ministry descriptions	Ministry Fair weekend and planning meeting dates confirmed and communicated.  Framework shared with St. Mark Parish Pastor and Pastoral Administrator, and Associate Director, Quentin Schesnuik, Archdiocese of Toronto; feedback received	Sharing of: - overview of research and learning - St. Mark Parish Ministry Fair framework for feedback - proposed next steps	Tasks for completion
Resources		Parish Vitality webinars: 1. <a href="#">Stellar Communications that Get Your Parish Noticed</a> 6. <a href="#">The Art of the Ask</a>  Time & Talent Campaign Kit: - <a href="#">Parish Ministry Fair Guide</a> - <a href="#">Stewardship Committee Guide</a>	Review of Parish Ministry Position Descriptions; see Archdiocese of Toronto sample Ministry Position Description templates	<a href="#">Email Communication to Ministry Coordinators</a> (see Jan 3)  "Your Parish Needs You" <a href="#">Brochure</a> and <a href="#">Poster</a> - <a href="#">Stewardship Prayer card (English)</a> <a href="#">Stewardship Bulletin Reflections (Year A)</a> ; years B and C available <a href="#">Ministry Fair Bulletin announcement</a>	<a href="#">Slideshow: Meeting #1</a>  <a href="#">Email Communication to Ministry Coordinators</a> (see Jan 11)  <a href="#">Sample Google form</a>  <a href="#">Application Forms, Archdiocese of Toronto</a>  <a href="#">Stewardship Bulletin Reflection: Playing Our Part in the Church</a> and <a href="#">Ministry Fair Bulletin announcement</a>	<a href="#">Email Communication to Ministry Coordinators</a> (see Jan 30)  <a href="#">Stewardship Bulletin Reflection: The Light of Stewardship</a>  <a href="#">Ministry Fair Bulletin announcement</a>
Next Steps	- Ministry Fair Coordinator to be contacted and confirmed	- Draft framework for St. Mark Parish Ministry Fair, including research/learning, content, timelines - Meetings with Pastor and Pastoral Admin	- Sharing of St. Mark Parish Ministry Fair framework; feedback from Pastoral Admin - Task assignments	- Prayer cards and Stewardship brochures ordered from Archdiocese of Toronto - Refinement of framework - Bulletin announcements	- Follow up email to Ministry Coordinators re tasks for completion and Google form re Ministry needs, bake goods - Purchase of tri-fold presentation boards - Solicit prizes for draw	- Review and finalize 1-pager; photocopy

# Parish Ministry Fair: Final Thoughts

*Sasha, St. Mark Parishioner*



# Stewardship

Cardinal Collins wrote in his Pastoral Letter on Stewardship,

*“Stewardship is undeniably fruitful. Where, over time, more and more parishioners become engaged in committing their time, talent, and treasure to the work of the Gospel, the Church flourishes.”*





Thank  
you



# Questions?



Archdiocese  
of Toronto



# Parish Vitality & Stewardship

Click to learn more about:

[The Spirituality of Stewardship](#) [Stewardship Sunday](#) [Parish Vitality](#) [Parish Vitality Additional Resources](#)

The Art of the Ask  
October 6, 2021  
2:00 to 3:30 p.m.

[www.archtoronto.org/stewardship](http://www.archtoronto.org/stewardship)

### Time and Talent Campaign Kit to Increase Parish Vitality

# Thank you!



## **St. Mark's Parish**

345 Glad Park Ave, Stouffville

Rev. Tadeusz Walczyk, Pastor  
Lisa Baker, Pastoral Administrator  
Connie Quadrini, Parishioner



## **Holy Family Parish**

91 Ribblesdale Dr., Whitby

Fr. László Nagy, Pastor  
Karina Doyle - Lay Pastoral Assistant  
Tess Bondoc - Office Administrator  
Sue Kanemy - Office Assistant  
Mary Kay Boase - Parishioner



Archdiocese  
of Toronto

# Thank You for Joining us Today!

Questions?  
Contact me anytime:

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Associate Director, Parish Vitality & Stewardship  
Email: [quentins@archtoronto.org](mailto:quentins@archtoronto.org)  
Phone: 416-934-3400 Ext. 568



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